

# *What is Lock Out Verification?*

**Every time locks are applied and/or equipment de-energized, it must be verified and the verification must be documented for accuracy and completion.**

The purpose of lockout verification is to **confirm that the lockout applied covers the scope of the job**, the lockout points are **isolated correctly**, **check that the worker is locking out on the correct lockout**, and **to document this verification on the Verification of Individual Lock(s) Form or FLHA card**.

## Verification of Individual Lock(s)

Fire: 333 - First Aid: 299 - Front Gate: 299		Mill Wide Evacuation Muster Station: CONTRACTOR PARKING LOT	
Date: July 11th 2024	Work Order #:	Names of Users:	
Brief Description of Job: Install blanks and open manway for cleaning/inspection.		John Doe Bob Johnson Tom Smith Jane Doe	
<b>Are you feeling...</b>  <input type="checkbox"/> RUSHED? <input type="checkbox"/> FRUSTRATED? <input type="checkbox"/> FATIGUED? <input type="checkbox"/> DISTRACTED?  If so, it is time to focus and reduce the risk of injury due to... <ul style="list-style-type: none"> <li>- Eyes not on task</li> <li>- Mind not on task</li> <li>- Line of Fire</li> <li>- Balance/Traction/Grip</li> </ul> Take the time to put in place controls to protect yourself and others.	<b>TASK</b>  See Above →	<b>HAZARD</b>  chance of stored energy - many pinch points while performing tasks - slips/trips in & around task location - bad noises/hearing loss - over extension - chemical hazard	<b>CONTROLS</b>  - follow all the LOTO rules: verification - good hand & body placement  - housekeeping before, during, & after task  - ear plugs & muffs when needed - stretch out well before each task - follow all SWPs for SCBA and NCC's.
	BIF      CI	Feedback: Renewed alert procedure	
Supervisor and/or Managers Comments:			
Supervisor and/or Managers Review Initials: CI JP			

## Front of FLHA

Lockout Verification is on  
the back of FLHA cards! ✓

# *Assigned Verifiers*

An assigned verifier is a person trained to verify lockouts through the successful completion of the *CPP Lockout Verification Training Program*. They are shown all the lockout points applicable **for a specific job**.

## *Qualified Persons*

A person qualified to do multi-point, confined space, and individual lockouts *within a certain area*. They have received training in Lockouts through both Cariboo Pulp's Lockout Modules, and their position's training workbooks. They can sign off on a lockout checklist confirming that the lockout covers the scope of the work to be performed, the lockout points are correctly isolated, the locks have been applied to the appropriate points, and an isolated/de-energized state has been confirmed where possible.

## Minimum Number of People Involved in the Lockout

Workers needing to lock out an area may have personal locks, but that doesn't mean that they are qualified to complete a lockout. If a non-Qualified worker needs an area locked out, a Qualified Person must complete a lockout checklist with them, and an assigned verifier (different than the Qualified Person) must then verify the lockout.

# Worker locking out is a Qualified Person

# Working locking out isn't a Qualified Person.

A diagram consisting of text and icons. On the left, the text 'Qualified Person needing to' is written in blue. A blue arrow points from the word 'Qualified' to the first of two person icons on the right. The person icons are black silhouettes wearing hard hats; the first one is blue and the second is green. A small green arrow points to the right of the second person icon.

Worker needing to lock out

Qualified Person

Assigned Verifier

***Even a Qualified Person needs an Assisted Verifier!***

***Verification must happen before entering or performing work on a locked-out area!***

***“Safety is a core value and business priority”***

